

## APPLICATION FOR ONLINE PURCHASE CO-ORDINATOR (OPC) ACCOUNT WITH SAL

Please complete and return this form to SAL to sign up for an OPC Account with SAL.

Name of Firm/Organization : \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_

Email : \_\_\_\_\_

Type\* : Law Firm / Government / Others      Number of Lawyers : \_\_\_\_\_

Title\* : Dr / Mr / Mrs / Ms / Mdm / Others \_\_\_\_\_

Name of OPC : \_\_\_\_\_

Designation : \_\_\_\_\_ Telephone : \_\_\_\_\_

Email : \_\_\_\_\_ Fax : \_\_\_\_\_

Authorized By :

Name : \_\_\_\_\_ Designation : \_\_\_\_\_

\_\_\_\_\_  
(Signature, Date & Company Stamp)

*\* Delete where not applicable*

## Terms & Conditions :

### Online Purchase Co-ordinators (OPCs)

1. An OPC account may be opened through the completion and return of the Form for Application for OPC Account with SAL.

#### *Terms & Conditions :*

2. An OPC must be approved and appointed by his/her firm/organization. SAL shall not be held responsible for any unauthorized registrations or purchases via the SAL website and SAL shall be entitled to full payment for such registrations or purchases.

3. In case of a change in OPC, the firm/organization may transfer the existing UserID to the new authorized OPC and at the same time the password may be reset by the firm/organization.

4. An OPC has to ensure that the name(s) of participant(s) selected from the SAL website is/are correct before submitting an online registration. SAL reserves the right to reject any request for change in participant(s) and the registration shall remain payable in full.

5. If an OPC opts for payment by cheque, cheque for the full amount due must be received by SAL within 14 days from the date of the online registration or purchase.

6. If an OPC account is in arrears for more than 90 days, SAL reserves the right to disable the account.

7. All other applicable terms and conditions stipulated on SAL webpage shall apply to online registrations and purchases by OPCs.

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#### *For internal use only:*

Firm/Organization code: \_\_\_\_\_ OPC ID: \_\_\_\_\_

Created on : \_\_\_\_\_ Verified by : \_\_\_\_\_

Password generated by : \_\_\_\_\_ Date : \_\_\_\_\_